NHS West Midlands Workforce Deanery

DENTAL FOUNDATION TRAINING
YEAR ONE

STUDY DAY COURSE - STAFFORD
SUMMER TERM 2011

Course Organiser:

JOHN GILMOUR
Adviser in General Dental Practice
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<td>ORAL SURGERY</td>
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<td>Dr K Paul</td>
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<td>10th June</td>
<td>All Day</td>
<td>IMPLANTS</td>
<td>Neil Sampson</td>
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<td>Held at Oasis Dental Centre, Stafford</td>
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<td>Richard Caddick</td>
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<td>1st July</td>
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<td>ESSENTIAL FINANCIAL ADVICE FOR FDs</td>
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<td>Mr John Fearn</td>
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<td>END OF YEAR REVIEW</td>
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<td>Mr John Gilmour</td>
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Easter Review

It is hard to believe we are already two thirds of the way through this training year. Once again I have been privileged to work with such an excellent group.

Peter Thornley and I would like to congratulate you all on the quality of the audits and the confidence in the way you presented to those present. As I write this I wish Meeta well with her presentation at Coventry at the beginning of May. With the minor additions to some of the audits I will be able to sign all of them off towards the MJDF examination.

I would like to thank all the speakers involved with our scheme during the spring term and also the trainers who took time out to attend the sessions and help out on the study days.

During the summer term, I am pleased to welcome back Sarah Parrott for the second instalment on Finance and delighted that K Paul and are running the oral surgery hands-on day. I am pleased that Bryan Harvey will be discussing Legal Issues as well as judging the audits. Our away days are at Sutton Coldfield where you will get a chance to see dental implants placed and in Manchester for the BDA Conference. The programme for Manchester looks very informative with many key topics available to attend. Our visit to the GDC should complement the areas covered at the Trainer/FD Conference. I look forward to introducing Dr G Stokes who will no doubt energise the group when discussing Occlusion. It is a subject I believe every clinician needs to have a good knowledge in order to provide good quality dentistry. On the penultimate study day, Richard Caddick will be joining us to help facilitate the case presentation day. (Trainers also welcome). On the final ‘wash up’ day John Fearn will provide some Independent Finance Advice tailored to the needs of young dentists. You will also receive your VT certificates at this session.

Finally, those who missed any study days will need to show proof of attendance at an equivalent postgraduate course.

John
The Postgraduate Medical Centre is a Registered Charity set up to provide continuing medical and dental education for Mid Staffordshire.

The Chapel, which now houses the Library, dates back to 1850 and was once part of the Coton Hill Mental Asylum which was demolished in the 1970’s to provide a site for the new District General Hospital (Stafford Hospital). At that time donated the Chapel to provide the basis of the Postgraduate Centre and with the addition of the RAB Thomas Lecture Theatre and Concourse the Centre was officially opened in 1986.

In 1995, largely with the backing of the Dinwoodie Trust, the Centre was extended to include the Dinwoodie Lecture Theatre, reception area and a two storey teaching block.

The Centre now comprises:
- 2 lecture theatres
- 6 conference rooms
- 'hands on' dental unit
- Concourse
- Library
- Medical Illustration Department

Oakridge Simulation Centre provides:
- IT Training
- Surgical Skills Training
- Clinical Skills Training
- Undergraduate Facilities
Dental Foundation is intended to provide a link between the pattern of practice in the undergraduate training environment and that found in general dental practice. The trainees are generally young graduates in their first post in General Practice.

The course programme provides an introduction to practice, considers the circumstances of dentistry today, and reviews aspects of practice management. Throughout the course there is a continuing strand which reviews the various clinical specialities seen from a general practice viewpoint.

**Introduction**

**COURSE ORGANISER**

Dr John Gilmour BDS MFGDP  
27 High Street  
Chasetown  
Burntwood WS7 3XE  
Tel: 01543.686443 (1.15-1.50)  
01902.424372 (evening)  
07885.137004 (mobile)  
Fax: 01543.686443  
E.Mail john.gilmour@blueyonder.co.uk  
john.gilmour@ymail.com

**SECRETARY**

Mrs Barbara Alston  
Mid Staffordshire Postgraduate Medical Centre  
Stafford Hospital  
Weston Road, Stafford, ST16 3SA  
Tel: 01785.230637 (direct line)  
Fax: 01785.230618  
E.Mail barbara.alston@midstaffs.nhs.uk

**COURSE ARRANGEMENTS**

The best direction to approach the Centre is via Junction 14 of the M6 (whether north bound or southbound). See map. (Appendix 1).

Unless otherwise indicated, the course will be held at Mid Staffordshire Postgraduate Medical Centre (PGMC), Staffs General Hospital, Weston Road, Stafford.

Times of sessions are:  
Morning 0900 for 0930-12.30  
Afternoon 1330-1630

Coffee will be served on arrival in the morning and in the mid point of each session.

Wherever possible presenters are requested to use a seminar type format designed to maximise trainee participation, allowing discussion and interchange, not a lecture style approach.
DENTAL FOUNDATION TRAINING IN GENERAL DENTAL PRACTICE IN THE WEST MIDLANDS

Postgraduate Dental Dean: Ms K Elley BDS, FDS, RCS, DDPH RCS, MCDH, FFPH, Cert Med Ed
Associate Postgraduate Dental Dean: Dr M J Gilmour BDS MFGDP Pg Dip Med Ed
(Vocational Training)

There are 5 schemes at present in operation. The VDPs attend a series of study days at one of the following Centres:

Courses commencing August in each year

CITY HOSPITAL: The Course Organiser is Dr S Clements - Postgraduate Centre, City Hospital, Dudley Road, Birmingham, B18 7QH. Celine Greaves (Secretary) Tel: 0121 507 4489

WORCESTERSHIRE ROYAL HOSPITAL: The Course Organiser is Dr A Davies - The Charles Hastings Education Centre, Worcestershire Royal Hospital, Charles Hastings Way, Worcester, WR5 1DD. Carol Thompson (Secretary) Tel: 01905.760604

WALSGRAVE HOSPITAL: The Course Organiser is Dr S Shamsi - Clinical Sciences Building, Walsgrave Hospital, Clifford Bridge Road, Coventry, CV2 2DX Angela Malin (Secretary) Tel: 02476 968792

STAFFORD HOSPITAL: The Course Organiser is Dr M J Gilmour - Mid Staffordshire Postgraduate Medical Centre, Staffordshire General Hospital, Weston Road, Stafford, ST16 3SA Barbara Alston (Secretary) Tel: 01785 230637

Course commencing February in each year

RUSSELS HALL HOSPITAL: The Course Organiser is Mr A Corke - The Education Centre, Russells Hall Hospital, High Street, Pensnett, Dudley, West Midlands, DY1 2HQ Barbara White (Administrator) Tel: 01384 321095 or via the Postgraduate Office - Tel: 0121 695 2590.

Information about vocational training in general dental practice in the West Midlands may be obtained from the NHS West Midlands Workforce Deanery, St Chad’s Court, 213 Hagley Road, Edgbaston, Birmingham, B16 9RG—Tel: 0121 695 2590.
GENERAL DENTAL PRACTICE FOUNDATION TRAINING & LEARNING PORTFOLIO

The Portfolio must be filled in and signed by trainer and vocational dental practitioner for the first 8 weeks and then monthly. If the Portfolio is not filled in correctly, certification for satisfactory completion of the vocational training year may be withheld.

The Portfolio should be brought to the day release course whenever it is held at Stafford Postgraduate Centre.

FOUNDATION DENTIST COMMITMENT

Foundation dentists are expected to attend the study day course as part of their commitment towards completing the year in vocational training. You will be asked to compensate for missed sessions by attendance at Section 63 courses. These courses must be agreed with the adviser. In the event of non-attendance you must notify the Centre by 9.30am on the day of attendance or contact the Adviser directly by telephone.

TRAVEL

Travel and subsistence expenses can be claimed on attendance at the study days and VT organised courses. Claims should be made on form FP-84-VT-West Midlands 2007. These forms will need to be signed by myself before they can be sent to the PCT for processing. Receipts will need to be kept. In addition the Deanery will block book hotel rooms if we attend the BDA conference and when we attend the trainer/FD conference. All Foundation Dentists will be expected to stay overnight at the conference and a percentage of this will be reimbursed.

NB: Even though FDs complete the FP-84-VT-West Midlands, to claim their expenses, payments are paid to the Trainers so VDPs will need to be reimbursed. (See P.10 for more details).

RELATIONS WITH THE POSTGRADUATE CENTRE

We are fortunate in having the use of a new and well appointed Centre. You will find that the staff are friendly and helpful. Please help them particularly by tidying the room you are using at the end of the day, putting the chairs back into line and disposing of any cups and other litter. This will be much appreciated.
AIMS AND OBJECTIVES OF DENTAL FOUNDATION TRAINING FOR THE GENERAL DENTAL SERVICES

AIMS

The aims of dental foundation for the General Dental Services (GDS) are to meet the needs of unsupervised general dental practice by enhancing clinical and administrative competence and to promote high ethical standards and quality care for patients.

The aims are achieved by:

- Introducing the Foundation Dentists to general dental practice.
- Identifying personal strengths and weaknesses, and balancing them through a planned programme of training.
- Enabling the Foundation Dentists to practise and improve skills free from undue financial pressure.
- Promoting the implementation of peer - and self - review, and the need for professional education, training and audit as a continuing process.

OBJECTIVES

The objectives of vocational training are that the Foundation dentists should be eligible to practise unsupervised as a principal within the GDS. By the end of the training period the trainee should be able to:

- demonstrate the clinical skills, knowledge and values relevant to the work of a GDS principal;
- demonstrate the necessary knowledge and skills for the organisation and management of successful practice;
- manage the psychological aspects of patient care;
- work successfully as a member of the practice team;
- make competent and confident professional decisions with an awareness of personal strengths and weaknesses, including the need to refer when appropriate;
- demonstrate that he/she is working within the relevant guidelines regarding ethics and confidentiality of general dental practice;
- implement regulations and guidelines for the delivery of safe practice;
- know how to draw on the wide range of advice and support available to General dental practitioners;
EXPENSES—VOCATIONAL TRAINERS / FD’s

Use FP84-VT-West Midlands 2007 forms available from Postgraduate Office or Course Organiser. This form should be sent to your PCT (Primary Care Trust). It is advisable to keep photocopies of these forms.

The rates payable are available from PCT’s and changes are notified to dentists as they occur.

WHAT CAN BE CLAIMED?

Expenses can be claimed to attend UK Deanery - approved courses only - travel costs within the UK only:
1. Second class travel and standard mileage. Air fares within the UK where these are no more than the equivalent travel. (For journeys claimed, in excess of 300 miles return, prior approval must be sought in writing from the PCT).
2. Car parking (airport parking is for two days maximum)
3. Meal allowance
4. Accommodation

Notes on allowances: Overnight allowance: actual receipted cost of bed & breakfast up to a maximum of £55, non-commercial accommodation (ie friends or relatives) = £25. Meal allowance: per 24 hour period = £20. Daily allowance: Lunch (applicable when more than 5 hours away from practice, including the times between 12.00-2.00 = £5. Evening meal (applicable when away from the practice for more than 10 hours after 7.00pm) = £15. Mileage allowance: Dentist using their own vehicle (shortest practicable route between home/practice and place visited) = £0.23 per mile. Dentist carrying one or more named eligible dentists to the same course = £0.02 per mile.

HOW ARE CLAIMS PAID?

Claims must be submitted on a signed and completed approved claim form (FP84) counter signed by a Deanery representative.

Claims must be submitted within 3 months of the event.

Receipts must be included for rail travel, accommodation, meals and car parking.

Completed forms should be sent to the Dental/Finance lead at the claimant’s own Primary Care Trust (ie where he/she has a contract to provide NHS Dental Services on the date of the course)

Payment will be made via monthly schedules from the Dental Practice Division of the Business Service Agency.

Keep a copy of each FP84 and your receipts and send the originals to your PCT.
<table>
<thead>
<tr>
<th>Practice Name/Address</th>
<th>Vocational Dental Practitioner</th>
<th>Dental School</th>
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<tbody>
<tr>
<td>Mr N Ahmed Dentaire Dental Care 100a Market Street Hednesford WS12 1AG Tel: 01543 871616</td>
<td>Gareth Miller</td>
<td>Birmingham</td>
</tr>
<tr>
<td>Mr and Mrs A Duggal Hillcrest Dental Practice 1 Hillcrest Westway Stafford Tel: 01785 223027</td>
<td>Farah Ahmad</td>
<td>Barts &amp; The London</td>
</tr>
<tr>
<td>Dr H Gill 46 Griffiths Drive Ashmore Park Wolverhampton WV11 2JW Tel: 01902 732444</td>
<td>Ateef Azam</td>
<td>Cardiff</td>
</tr>
<tr>
<td>Dr F Hollingshead Penton House Alchemy Dental Practice Queen Anne Street Shelton, Stoke on Trent 01782 848642</td>
<td>Michelle Lo</td>
<td>Liverpool</td>
</tr>
<tr>
<td>Dr A Morby Dosthill Valley Dental Practice Cadogan Road Tamworth, Staffs, B77 1PQ Tel: 01827 282237</td>
<td>Sukvinder Sidhu</td>
<td>Birmingham</td>
</tr>
<tr>
<td>Dr S Mroke Elm Villa Dental Practice 193 London Road Chesterton Newcastle under Lyme ST5 7HZ 01782 562436</td>
<td>Mritpal Singh Salh</td>
<td>Birmingham</td>
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<td>Practice Name/Address</td>
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<tr>
<td>Dr K Paul High Street Dental Practice 65 High Street Burton upon Trent DE14 1LE Tel: 01283 545469</td>
<td>Priya Soneji</td>
<td>Glasgow</td>
</tr>
<tr>
<td>Dr N Sampson Oasis Dental Care 14 Wolverhampton Road Stafford ST17 4BP 01785 242314</td>
<td>Harmeet Gill</td>
<td>Birmingham</td>
</tr>
<tr>
<td>Dr M Segal Millenium Dentistry 40-42 Tape Street Cheadle Stoke on Trent ST10 1EP Tel: 01538 755153</td>
<td>Neelma Khan</td>
<td>Barts &amp; The London</td>
</tr>
<tr>
<td>Dr D Singh Hanover Dental Practice 12 King Street Newcastle under Lyme Staffs EI: 01782.616649</td>
<td>Sukhdeep Kaur Bedwal</td>
<td>Liverpool</td>
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**PROGRAMME - SUMMER 2011**

**FRIDAY 6th MAY 2011**

**Legal Issues and Audit Presentations**

**Venue: Clinical Science Building**  
**Walsgrave Hospital, Clifford Bridge Road**  
**Coventry CV2 2DX**

9.00 - 9.30am  **Registration**

9.30 - 10.30am  Professionalism for you in the future.  
Brian Harvey DDU

10.30 - 11.00am  **Coffee**

11.00 - 1.00pm  FD Audit Project Presentations  
Judges: Bryan Harvey DDU / Clive Bullock

1.00 - 2.00pm  **Lunch**

2.00 - 3.00pm  Audit Project Presentation of Prizes  
Prizes sponsored by the DDU

3.00pm  Close

**Aims & Objectives**

Foundation dentists need to have an understanding of their professional responsibilities in relation to personal and professional conduct and to understand their responsibilities in carrying out aesthetic dentistry.

The presentation will look at the:

- Professional responsibilities foundation dentists will have as they move forward in their career.
- Ethical issues and responsibilities surrounding and carrying out aesthetic treatment.
- Areas where professional and personal conduct may impinge on each other.
- Responsibilities when working or leading a team.
FRI DAY 13th May 2011

THE BUSINESS OF DENTISTRY
Finance Part 2
Sarah Parrot

Aim
To improve the Foundation Dentists understanding of financial issues.

Objective
To understand:
1. Associateships, The New Contract and PDS
2. Record Keeping
3. Associate Accounts
4. Inland Revenue and Paying Tax

Learning Outcomes
• Be aware of the main clauses within an Associateship Agreement
• Be able to calculate your own pay as an Associate.
• Be able to keep basic accounting records as an Associate.
• Be aware of the timings of paying tax as an Associate, the likely amount due, and methods of saving to pay this tax.

1.30 pm  Foundation Dentists’ interviews
essential innovations
igniting your profession!

Manchester 19-21 May 2011
www.bda.org/conference
Telford, Russells Hall and Stafford groups will be divided into 2 groups with half visiting the GDC in the morning and the BDA in the afternoon and vice versa.

**Associate Agreements**
This will concentrate on the importance of having a written contract; the basic terms and should be included in an Associate contract and the implications of certain clauses, especially those relating to finances. The talk will also elaborate on certain common issues that cause dispute, including calculation and retention of fees; and examples of case studies.

**Measuring quality in dentistry**
Topics covered include
- Workshops on ‘What is quality?’
- Record keeping, surgery legislation
- How does Big Brother watch you?
- Exception reports
- Key performance indicators

**Working Abroad**
The BDA gets many enquiries from dentists wishing to work abroad. Usually the requests are about recognition of qualifications, language requirements in EU countries, and specific queries about the USA and Australia. Voluntary work is also sought after. The talk looks at the registration requirements in these countries, the process of registration, visa requirements and organisations for voluntary work.

**Aims & Objectives**
- Get a better understand of the full ranges of services the BDA provides for its members and the profession.
- Understand what it means to be self employed.
- Know the basic terms that should be included in an Associate contract and the implications of certain clauses, especially those relating to finances.
- Answer the question ‘What is quality in dentistry?’
- Understand the registration requirements in a selection of countries, the process of registration, and visa requirements.

**Aims & Objectives of GDC Visit**
- To set out the role of the GDC and demonstrate how we effectively protect the public and maintain standards.
- To learn how to meet GDC expectations and understand the meaning of professionalism.
- Learn how to get involved in GDC work such as events, consultations and other research.
- Delegates will understand the remit and purpose of the GDC and understand their responsibilities during their careers.
FRIDAY 27th May 2011

OCCLUSION

Dr Graham Stokes

Aims
This session will build on your knowledge of occlusion. It may even start your knowledge! Splints are an important part of patient care. We will discuss different types of splints and will each fit a splint on our colleagues.

Objectives
• To understand the concepts of occlusion and its role in dental care.
• To revise how to use a facebow.
• To revise how to record RCP
• To understand the uses of splints.
• To be able to fit and adjust a splint with confidence.
• To understand the financial implications to your patients and practice of splint therapy.
• To have gained an understanding of the time commitment involved in splint therapy.
Aims and Objectives

- To understand and evaluate basic surgical principles.
- To develop skills in the management of routine surgical problems encountered in Dental Practice.
- To evaluate the surgical problems and know when it is more appropriate to refer patients for specialist management.
- To efficiently manage surgical emergencies should they present.

09.00 - 10.30  Complications of Extractions, Surgical Techniques & Management of Roots, Anxiety & Pain control
Hands on Experience of Root Removal

10.30 – 10.45  Break Tea / Coffee

10.45 – 13.00  Wisdom Teeth Assessment, Techniques of Surgical Management
Hands on Removal of Impacted Wisdom Tooth

13.00 – 14.00  Lunch

14.00 – 15.15  Surgical Endodontics
Hands on experience of an Apicectomy

15.15 – 15.30  Break Tea / Coffee

15.30 – 16.30  Simple Biopsy Techniques
Hands on Experience of Biopsy
Suturing practice

16.30  End
FRIDAY 10th JUNE 2011
Introduction to Dental Implants

Venue:
Oasis Dental Care
14 Wolverhampton Road,
Stafford, ST17 4BP
Tel: 01785.242314

9.00am

Dr Neil Sampson

Aims:
To help Foundation Dentists develop an understanding of the indications for dental implant treatment and an understanding of the treatment process and pathway.

Objectives:
Foundation Dentists will be able to understand the uses of dental implants for the benefit of their patients and will be motivated to further develop their knowledge of dental implant treatment.

Structure of the Day

- Introduction and welcome
- Explanation of Implant Treatment
- Live surgical implant fixture placement
- Restorative procedures
- Hands-on restorative techniques
Aim
To present your final case presentation to your peers.

Objectives
Each Foundation Dentist will make a powerpoint presentation of a case treated during their VT year.

The cases will be peer reviewed by the group.

Please bring your powerpoint presentation disc, clinical records, radiographs, photographs and study models.

A written report of your case should also be submitted on the day.

In addition:
It is important to bring along the following items:
• Completed Professional Development Portfolio.
• Completed 5 key skills portfolio.

N.B. 9.00am START PROMPT.
9.00am Group Reviews

FRIDAY 1st JULY 2011

Essential Finance Advice for Foundation Dentists

9.30am

Mr John Fearn

Aims
To provide an interactive session covering essential Financial Advice for VDPs.

Objectives
By the end of the session VDPs will have a better understanding of:
• The NHS Superannuation Scheme
• Basic Tax Planning Tips
• Arranging a mortgage
• Essential Insurances
• Savings and Investment Tips
• Basic Information on Buying a Practice
• Credit Crunch Update
• Repaying Liabilities versus saving

1.30pm

End of Year Review

Mr John Gilmour

Aims
To review the whole vocational training year.

Objectives
• Give feedback to the adviser on the study day programmes.
• To reflect on how the VT year has helped the continuing professional development of your clinical / non clinical skills.

Learning Outcomes
By the end of the session you will have had chance to offer improvements which could be made to the vocational training course.

You must provide evidence of equivalent CPD hours for any absence during the year as VT certificates are distributed.

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<td>Oral Surgery</td>
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<td>Essential Financial Advice for Foundation Dentists</td>
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<td>J Gilmour</td>
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<td>Name &amp; Practice Address</td>
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<td>Tel No (Home)</td>
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<tr>
<td>Shobhna Chauhan</td>
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<td>0121 3521992</td>
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<tr>
<td>Elizabeth Wall</td>
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<td>01543 254891</td>
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<td>0121 2403528</td>
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<td>Abhi Pal</td>
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<td>0121 4442242</td>
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<td>Birmingham  B4 6NN</td>
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<tr>
<th>Mr John Fearn</th>
<th>Practice Finance Management</th>
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<tr>
<td>62 Skeldergate</td>
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<td><em>Tel: 01904 670820</em></td>
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<th>Mr Kaushik Paul</th>
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<th>Sara Parrot</th>
<th>Chartered Accountant</th>
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<td>1 Heritage Court</td>
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<tr>
<th>David Pearson</th>
<th>Specialist Registrar in Oral Surgery</th>
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<th>Dr Neil Sampson</th>
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<td><em>Tel: 01785 242314</em></td>
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<td>Worcester</td>
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The object of this exercise is to achieve a better understanding of each others’ work patterns and to realise the skills that each of us possess. The peer review and self appraisal system will also give each practitioner the ability to achieve an improvement in their personal confidence as they fully analyse their own achievements in a peer review environment.

The exercise is simple to carry out:

1. The FD and Trainer should choose a clinical procedure they wish to review. This should be a moderate complexity. Some examples are:
   - MOD Restoration
   - RCT
   - Crown
   - Dentures

2. Both of the participants should then provide two examples of this modality. Both parties should review the definitive treatment result and ideally should Review the treatment need pre-operatively.

3. Then, in a non-clinical environment (a tutorial would be ideal), that notes, radiographs, models, photos etc are all reviewed.

4. Each section of the procedures is reviewed using the forms provided.

5. An overall review of the procedure is then made.

6. Finally any action-plan needed after this procedure is recorded.

I feel this may well be an excellent exercise which will be of great value with regard to your future requirements to show good clinical governance and to demonstrate how you set standards within your practices and how you are able to reassure your patients, PCTs and each other that they are achieved.
## STAFFORD VOCATIONAL TRAINING SCHEME

### TRAINER / VDP PRACTICAL SKILLS PEER REVIEW

<table>
<thead>
<tr>
<th>Date</th>
<th>Trainers Name</th>
<th>VDPs Name</th>
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<tr>
<td>Dentist being reviewed</td>
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<tr>
<td>Professional Skill Reviewed</td>
<td>Good points to remember</td>
<td>Topics to be discussed</td>
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<tr>
<td>Information Collation</td>
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- Presenting features
- Medical History, Dental History
- Radiographs, perio, recorded

| Pre operative diagnosis | | |
|-------------------------|---------------------|

| Pre operative patient Discussion | | |
|----------------------------------|---------------------|

- Informed Consent
- Patient Choice
- Prognosis

| Preparation before procedure | | |
|------------------------------|---------------------|

- Further tests eg study models.
- Background reading. Choice
- Of materials

| Procedure | | |
|-----------|---------------------|

- Cross Infection control.
- Choice of LA Technique used.
- Rationale for technique used.
- Material used.
- Communication with support team.
- Written records.

| Post Op Instructions | | |
|----------------------|---------------------|

- Written
- Verbal
- Any OHI
- Written records

| Overall Achievement | | |
|---------------------|---------------------|

- Patient’s view
- Dentist’s view
- Nurse’s view
- Support team view
<table>
<thead>
<tr>
<th>Reflective Commentary</th>
<th>Action Plan for future Learning goals</th>
</tr>
</thead>
<tbody>
<tr>
<td>What have you learnt from this process</td>
<td>Materials, Communication skills. Equipment, Record Keeping, Techniques, Others</td>
</tr>
</tbody>
</table>

The object of the exercise is to achieve a better understanding of each others work patterns and to realise the skills each of us possess.
APPENDIX 1

Map

Mid Staffordshire Postgraduate Medical Centre
PLEASE NOTE - The Car Park is restricted to 50 spaces. When this is full, delegates must use the hospital "pay and display" car parks. Organisers are advised to encourage delegates to car share or travel by public transport where possible.
APPENDIX 2

Clinical Science Building
University Hospital
Clifford Bridge Road
Coventry CV2 2DX
Clinical Science Building
University Hospital

The new University Hospital is located on the same site as Walsgrave Hospital, at the following address: Clifford Bridge Road, Coventry, CV2 2DX.

By Car
From Coventry City Centre - follow the A4600 towards the M6 and M69. Turn right at the first roundabout after the dual carriageway (by Homebase) onto Clifford Bridge Road. The Hospital is on the left hand side of Clifford Bridge Road

From the North M6, M69
From the M6 and M69 leave at junction 2 and follow the A4600 towards Coventry City Centre. Turn left at the third roundabout (situated approximately one quarter of a mile past St Mary's Church) onto Clifford Bridge Road (A4082). The hospital is situated on the left hand side of Clifford Bridge Road

From the South, M40
From the M40 leave at Junction 15 and take the A46 (Warwick bypass) then follow the signs towards the M69, continue along the A46 to the second roundabout on the eastern bypass and turn left onto the A4082. Continue along the A4082 and turn right onto Clifford Bridge Road. Follow this road for three quarters of a mile. The hospital is situated on the right hand side and can be accessed by a signposted slip road.

Car Parking
There is pay and display car parking at the new University Hospital. However, at times the demand for spaces can be high and so we would recommend that if at all possible you consider using public transport. There are several buses which drop off outside the main entrance of the University Hospital (see below). There are disabled car parking facilities and drop off points near the entrances of the University Hospital, please see the map on page 6 for the locations.

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APPENDIX 3

Map

BDA Conference
Manchester
The BDA Conference is held at the
Manchester Central Convention Complex
Manchester Central
Petersfield
Manchester
M2 3GX

By Rail
Manchester has direct rail connections to all major UK cities - London is just over two hours away by train. Services come into the city at either Piccadilly or Victoria station, both of which connect to Manchester’s Metrolink light rail system which provides easy access to all parts of the city centre. Take the Metrolink from Piccadilly or Victoria and alight at St Peter’s Square, which is within a 5-minute walk of Manchester Central.

For information on train services to Manchester please follow:

www.virgintrains.co.uk
www.nationalrail.co.uk

By Road
Manchester is at the heart of the Northwest’s motorway network with easy access from all directions onto the M60, the city’s orbital motorway. Once on the M60 exit at J.12 and join the M602 signposted towards the city centre. Follow the A57 straight on from the end of the M602 passing under a railway bridge before taking the left hand exit to merge onto the A56 Bridgewater Way. Turn right onto Whitworth Street West at Deansgate station and then turn left onto Albion Street. The entrance to the Manchester Central Car Park is through the next set of traffic lights on the left, opposite The Bridgewater Hall.
APPENDIX 4

Map

British Dental Association &

General Dental Council
British Dental Association
64 Wimpole Street
London
W1G 8YS
Tel: 02079350875

General Dental Council
37 Wimpole Street
London
W1G 8DQ
Tel: 08452224141
APPENDIX 5

Map

Oasis Dental Care
14 Wolverhampton Road
Stafford, ST17 4BP